



Weber Mosquito Abatement District

Ryan J. Arkoudas, Director
505 West 12th Street, Ogden, Utah 84404
Office (801) 392-1630 Fax (801)393-9399
www.webermosquito.com

The Board of Trustees of the Weber Mosquito Abatement District met in public session January 12, 2015 at 6:00 pm., at the Weber Mosquito Abatement District headquarters, 505 W. 12th Street, Ogden, UT, 84404. Meeting was called to order by Board Chair Kerry Gibson. On roll call the following members were found to be present:

**Director Ryan Arkoudas
Assistant Director Keith Hill
District Clerk Becky Christiansen
Board Chair Kerry Gibson
Vice Chair Kim Slater
Sallee Orr
Brent Ellis
Boyd Ferrin
Robert Jensen
Bruce Higley
Gordon Cutler
Max Ferre
Jeff Pearce
Doug Stephens
Vernal Anderson
Lynn Satterthwaite
Steve Gibson**

Trustees Kyle Cooke and Brad Hilton were excused.

Board Chair Kerry Gibson resigned from the Board of Trustees and will be replaced by County Commissioner James Ebert. Commissioner James Ebert formally introduced himself.

Approval of the December 8, 2014 Public Hearing Minutes. A motion to approve the Public Hearing minutes of December 8, 2014 was made by Trustee Boyd Ferrin, seconded by Trustee Jeff Pearce. Motion passed.

Approval of the December 8, 2014 Board Meeting Minutes. A motion to approve the meeting minutes of December 8, 2014 was made by Trustee Lynn Satterthwaite, seconded by Trustee Boyd Ferrin. Motion passed.

Monthly Budget Report. Director Ryan Arkoudas reviewed the Monthly Budget Report. General Fund expenditures for December totaled \$112,286.44. The General Budget expended YTD is 95.42%. \$3,908.60 was spent in December on Capital Projects. Total expenditures in December totaled \$116,195.04. Public Treasurer's Investment Fund balance is \$1,747,493.83. The Bank of Utah checking

account balance as of December 31, 2014 is \$119,825.65. Earned interest in December on the America First CD is \$501.86. It's anticipated that \$68,826.05 will be left over from the 2014 budget.

Approval of the Monthly Bills. The Board proceeded to discuss the monthly bills. Director Ryan Arkoudas explained that wages included three pay-periods and totaled \$64,365.61. The expense to Sunstate for \$142.00 was explained. The charge under Airplane Maintenance for \$3,934.90 is for repairs on the tail wheel of the airplane, and Reinalt-Thomas Corporation is for a new set of tires and totaled \$660. After discussion, a motion was made by Trustee Kim Slater, seconded by Trustee Bruce Higley to approve the monthly bills. Motion passed.

Board Elections. Trustee Boyd Ferrin nominated Vice Chair Kim Slater as Chairman of the Board, seconded by Trustee Bruce Higley. Trustee Kim Slater accepted. Nominations ceased and Trustee Kim Slater was elected by acclamation as Chairman of the Board. Motion passed unanimously. Trustee Bruce Higley nominated Trustee Boyd Ferrin Vice-Chairman of the board, seconded by Trustee Sallee Orr. Nomination ceased and Trustee Boyd Ferrin was elected by acclamation as Vice-Chairman of the Board. Motion passed unanimously.

Purchasing Policy. After a brief discussion of the proposed Purchasing Policy a motion was made by Trustee Steve Gibson, seconded by Trustee Bruce Higley to adopt the Purchasing Policy as presented and name Director Arkoudas as the Procurement Officer. Motion passed.

Inter-Local Agreement with Weber County. It was decided by the Board to retain human resource and legal services with Weber County until the contract expires at the end of 2015.

Revisions to Personnel Policies & Procedures. Director Ryan Arkoudas explained the revisions to the Personnel Policies & Procedures. The following revisions on the Personnel Policies & Procedures were presented to the Board:

Section XVII: Benefits

Section 6:

A- All full and part-time employees who work on a year-round basis at least 20 hours per week for the Weber Mosquito Abatement District are covered under the Utah Retirement System (URS), as authorized by the Board of Trustees according to State Law. (This is in addition to their Social Security coverage). The cost of the non-contributory program is covered 100% by the Weber Mosquito Abatement District.

C. All elected or appointed officials to the Board of Trustees who qualify as a Tier 2 employee under the Utah Retirement System are ineligible to receive any retirement benefits.

Trustee Boyd Ferrin made a motion to adopt the revisions to the Personnel Policies & Procedures, seconded by Trustee Jeff Pearce. Motion passed.

Director's Report. Currently John, the mechanic, and Director Arkoudas are looking into a fleet maintenance software program which would allow John to store vehicle mileage, fuel, and repairs. The full-time crew has completed the bathroom in the fish run building and are presently working on the fence, and Becky and Ryan are working on the 2014 Annual Report which will be presented to the Board

in February. Director Arkoudas is looking into upgrading the phone system to a more office integrated phone system. Five 9's Communication & Tritel both presented bids around \$4000.

As a reminder, funding for disease testing provided by the state will run out this year. The Southwest Mosquito Control & Abatement District purchased lab equipment to do their own testing which initially cost approximately \$45,000. This is something to look into for future testing.

Possible Agenda Items for February 9, 2015 Board Meeting. Annual Report.

Adjourn. A motion to adjourn was made by Trustee Lynn Satterthwaite, seconded by Trustee Boyd Ferrin. Motion passed. Meeting adjourned at 7:04 P.M.

Attested _____ Date _____