



Weber Mosquito Abatement District

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The Board of Trustees of the Weber Mosquito Abatement District, Utah, met in public session January 9, 2017 at 6:00 pm., at the Weber Mosquito Abatement District headquarters, 505 W. 12th Street, Ogden, UT, 84404. Meeting was called to order by Board Chair Kim Slater. On roll call the following members were found to be present:

**Director Ryan Arkoudas
District Clerk Becky Christiansen
Board Chair Kim Slater
Vice Chair Boyd Ferrin
Doug Stephens
David Smith
Carl Turner
Jeff Pearce
Brett Ferrin
Steve Gibson
Kyle Cooke**

Trustees Karlene Yeoman, Sallee Orr, Brent Ellis, James Ebert, Robert Jensen, Gordon Cutler, and Bill Wangsgard were excused.

Bryan Baron from the Weber County Attorney's Office was present.

Approval of the December 12, 2016 Public Hearing Minutes. A motion to approve the Public Hearing minutes of December 12, 2016 was made by Trustee Steve Gibson, seconded by Trustee Brett Ferrin. Motion passed.

Approval of the December 12, 2016 Board Meeting Minutes. A motion to approve the meeting minutes of December 12, 2016 was made by Trustee Steve Gibson, seconded by Trustee Brett Ferrin. Motion passed.

Monthly Budget Report. Director Ryan Arkoudas reviewed the Monthly Budget Report. General Fund expenditures in December totaled \$108,462.51. The General Budget expended YTD is 97.39%. Capital Expenditures in December amounted to \$8,672.89 bringing the total expenses in December to \$117,135.40. Public Treasurer's Investment Fund balance is \$2,040,396.06. The Bank of Utah checking account balance as of December 30, 2016 totaled \$147,681.79. To date the 2016 General Budget has \$44,239.57 in surplus funds which will be transferred into the Capital Improvement Fund.

Approval of the Monthly Bills. The Board proceeded to discuss the monthly bills. Director Arkoudas explained the ACH withdrawal in the amount of \$197.18 for district checks compatible with Quickbooks.

The expense to Kim Matthews in the amount of \$4,106 for Airplane Maintenance, and the Capital Expenditures expense to Henriksen Butler for new office furniture totaling \$8,672.89. A motion was made by Trustee Steve Gibson, seconded by Trustee Boyd Ferrin to approve the monthly bills. Motion passed.

Action: Board Elections – Chair, Vice Chair, District Clerk, & District Treasurer. Trustee Steve Gibson nominated Vice Chair Boyd Ferrin as Board Chair, seconded by Trustee Kyle Cooke. Nominations ceased. Motion passed unanimously.

Trustee Kyle Cooke nominated Trustee Steve Gibson as Vice Chair. Trustee Steve Gibson nominated Trustee Jeff Pearce as Vice Chair. Nominations ceased. Trustee Carl Turner seconded Trustee Kyle Cooke's motion to nominate Steve Gibson as Vice Chair of the Board. Upon roll call vote (8-1) Trustee Steve Gibson was nominated Vice Chair of the Board of Trustees. Motion passed.

Trustee Carl Turner made a motion to retain Becky Christiansen as District Clerk and Director Ryan Arkoudas as District Treasurer, seconded by Trustee Brett Ferrin. Motion passed.

Action: Designated Signers of District Checks. After a brief discussion, it was determined that the designated check signers for 2017 will be Board Chair Boyd Ferrin, Vice Chair Steve Gibson, Trustee Sallee Orr, and Director Ryan Arkoudas.

Discussion: Aerial Spray Contract and Pilot. A motion was made by Trustee Steve Gibson, seconded by Trustee Jeff Pearce to move into a closed meeting to discuss the character, professional competence, or physical or mental health of an individual. Roll call vote was taken, all members voting 'aye'. Motion passed. Regularly scheduled meeting adjourned at 6:30 P.M. to move into the closed meeting.

Motion to adjourn the closed meeting and resume the regularly scheduled meeting made by Trustee Boyd Ferrin, seconded by Steve Gibson. Roll call vote was taken, all members voting 'aye'. Motion passed. Closed meeting adjourned at 6:52 P.M.

Action on Personnel Issues. Trustee Boyd Ferrin made a motion to table any action on the personnel issues, seconded by Trustee Carl Turner. Motion passed.

Approve/Disapprove: Draft Request for Proposal for Aerial Spray Services. Prior to Board Meeting Trustees reviewed a draft request for the proposed Aerial Spray Services. Trustee Carl Turner suggested making the following revision:

Description of Services

6. Applicant shall provide mosquito abatement services via aerial application (larvicide or adulticide) within 48 hours *from the time notification is sent from the District*. Notifications may come via phone call, text message, or email.

The RFP will be posted on the District website and sent directly to the four aerial applicators the District is aware of. The proposal deadline is February 4, 2017 @ 4:00 pm. Trustee Boyd Ferrin made a motion to accept the draft for Aerial Spray Services with the proposed adjustment, seconded by Trustee Kyle Cooke. Motion passed.

Approve/Disapprove: Purchase of two (2) pickup trucks from state contract. The Board proceeded to discuss the purchase of two pickup trucks from state contract. To date Director Arkoudas has received one bid. Trustee Carl Turner made a motion to table the purchase of two pickup trucks from state contract until more bids are received, seconded by Trustee Brett Ferrin. Motion passed.

Adjourn. A motion to adjourn was made by Trustee Boyd Ferrin, seconded by Trustee Steve Gibson. Motion passed. Meeting adjourned at 7:06 P.M.

Attested _____ Date _____